

# CONNECT WITH PTS

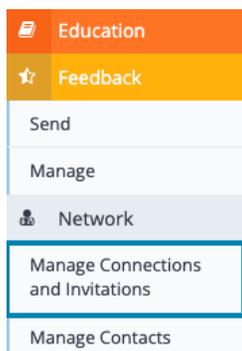
on Leading Reach

A **Connection** is any provider on LeadingReach with whom your organization shares referrals. They are used to receive an incoming referral and send an outgoing referral.

Follow these simple steps to learn how to add PT Solutions as a Connection.

## Step 1

Select the **Manage Connections and Invitations** tab:



## Step 2

On the top right, click **+Add to My Network**:

1 Search for a provider

You can search for a provider on the LeadingReach Network to find Providers or Practices you would like to connect to in order to send and receive referrals.

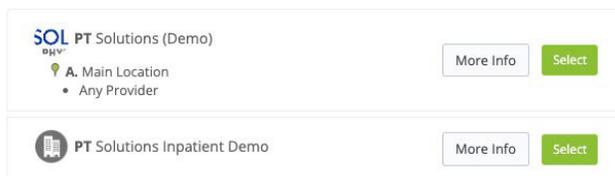
A search form with a text input field containing 'PT Solutions', a dropdown menu for 'Near City, Zip', and a search radius selector set to '25 miles'. Below the form are two buttons: a green 'Search' button and a grey 'Start Over' button.

Search for **PT Solutions** and hit the green **Search** button.

*Note: You may narrow your results by selecting a search radius.*

## Step 3

In the search results that appear, click **Select** next to the PT Solutions location you would like to add to your network:



## Step 4

In the **Finalize Connections** pane, simply click on the **Add to My Network** button:

PT Solutions (Demo) +  
Providers  
• Any Provider +  
Locations  
• A. Main Location  
Phone: (844) 734-2204  
Fax: (678) 430-8185  
Website: [ptsolutions.com/](http://ptsolutions.com/)

Add to My Network

